



## **Community Use of Public Facilities**

MONTGOMERY COUNTY INTERAGENCY COORDINATING BOARD

Revised June 9, 2022

# **Conditions of Use Applicable to Kensington Elementary School Housing Opportunities Commission (HOC) Headquarters Gymnasium**

These Conditions of Use (COU) apply to use of the Kensington Elementary School Housing Opportunities Commission (HOC) Headquarters Gymnasium permitted by the Montgomery County Maryland Office of Community Use of Public Facilities (CUPF).

In accordance with the [Facility Use License Agreement \(FULA\)](#) the user must not proceed with the activity until the User has read and agreed to the Conditions of Use applicable to the requested facility.

1. Groups may only enter and use the gymnasium facility during exact times shown on permit issued by CUPF.
2. Permit holder must be onsite.
3. Permit must be in permit holder's possession onsite during permitted use dates and times.
4. No food or drink permitted.
5. No rollerblades or skates in any part of the building.
6. No hanging or swinging on basketball hoops.
7. Hoops/Nets/Standards should be left as found.
8. Wear gym shoes, no black soled shoes are permitted that would leave marks on floor.
9. Chairs should not be brought into the gym.
10. Use trash containers for any garbage.
11. Smoking, possession, or consumption of intoxicating substances on the premises is prohibited.
12. User group MUST provide supervision before, during and after the activity. Activity leaders must be present as long as children remain in the building.
13. Children must be accompanied by a non-participating adult. Children are NOT allowed in the gym until activity supervisor is present.
14. Lights are to be turned off when finished with activity.
15. All doors are to be properly locked upon leaving the building.
16. Gym doors are never to be left open or propped for any reason.
17. Report any broken equipment or property damage to HOC personnel at 240-627-9540 or via email at [kensingtongym@hocmc.org](mailto:kensingtongym@hocmc.org).
18. In the event that the gym is not left in the order in which it was turned over to the organization, a cleaning fee of \$100 will be charged to the responsible organization for each offense. If the gym key is lost, then a \$100 fee will be charged to the responsible organization for each offense. Any group using HOC facilities shall be responsible for all damages to the Gym facilities, normal wear and tear excepted. Failure to make prompt settlement with the HOC shall result in the forfeiture of future privileges to use the facilities.